

1/07/09/2021

**TICEHURST PARISH COUNCIL**

**The Village Hall, Lower High Street, Ticehurst, East Sussex, TN5 7BB  
Telephone 01580 754090 Email: [clerk@ticehurstparishcouncil.co.uk](mailto:clerk@ticehurstparishcouncil.co.uk)  
Clerk: Francesca Nowne**

**MINUTES 6.30 pm planning:**

**Members of Ticehurst Parish Council were summonsed to attend a Meeting of Ticehurst Parish Council on Tuesday 7<sup>th</sup> September 2021 – Ticehurst Village Institute at 7.30 p.m.**

**Planning applications for consideration and recommendations of planning committee were considered at 6.30pm and reported to full council during the parish council meeting agenda point 2887.0.**

**Present:** Cllr. Lloyd ©, cllr. Galpin, cllr. Luckhurst, cllr. Ham, cllr. Burley and D.Cllr. M Barnes in attendance.

**RR/2021/1222/P TICEHURST DEL Berners Hill House, Berners Hill, Flimwell, Ticehurst TN5 7ND**

Erection of a wooden fence along the boundary. It was felt that this was a very long stretch of fence which contradicted the principles contained within the Neighbourhood Plan. A short length by the house might have been acceptable but the length of the fence within the AONB instead of natural hedging was unacceptable to councillors – **recommendation for refusal.**

**RR/2021/1506/P TICEHURST DEL Eatonden Manor Farm, Battenhurst Road, Ticehurst TN5 7DU**

Demolition of rear (South-West) dilapidated lean-to. Proposed single storey rear extension. Removal of existing uPVC conservatory and repairs works. There was a difference of opinion within the council body, some liking the contrast to the older part of the building but on balance it was felt that it was overwhelming and out of keeping with the original. **Recommendation for refusal.**

**RR/2021/1507/L TICEHURST DEL Eatonden Manor Farm, Battenhurst Road, Ticehurst TN5 7DU**

Demolition of rear (South-West) dilapidated lean-to. Proposed single storey rear extension. Removal of existing uPVC conservatory and repairs works. **See above comment.**

**RR/2021/1098/P TICEHURST DEL Tillys Oak, Lower Platts, Ticehurst TN5 7BZ** Proposed extension of the porch on the front of the house. It was felt that the proposal improved the general appearance of the property. **Recommendation for approval.**

**RR/2021/1467/P TICEHURST DEL Ketleys, Rosemary Lane, Flimwell, Ticehurst TN5 7PS** Demolition of existing conservatory and erection of single storey orangery. The demolition of the current 1970s conservatory and erection of a more formal orangery would improve the external appearance of the property. **Recommendation for approval.**

**RR/2021/1468/L TICEHURST DEL Ketleys, Rosemary Lane, Flimwell, Ticehurst TN5 7PS** Demolition of existing conservatory and erection of single storey orangery **ADDITIONAL INFORMATION / AMENDED PLANS AND/OR DESCRIPTION. See above comments.**

**RR/2021/479/P TICEHURST DEL Havenhurst, Pashley Road, Ticehurst TN5 7HE** Demolition of existing detached garage and conservatory to rear. Construction of side and rear extensions. It was felt that the proposal was less attractive than the previous application, the rear elevations being particularly overbearing for the size of the site. **Recommendation for refusal.**

**RR/2021/1448/P TICEHURST DEL Units 1A & 2, Downash House, Rosemary Lane, Ticehurst TN5 7PS**

Internal and external alterations including retrospective removal of modern partitions, introduction of new partitions to create 1no 3 bed unit (from existing 2 bed unit and guest suite) (Unit 2) and 1no 2 bed unit (Unit 1A - over two levels combining two 1 bed units) including excavation of part of the rear / removal of steps to extend gabion wall for improved rear access. Essentially creates two properties from one. Minimal alterations to external appearance of the property and if the listed building inspectors are content with the internal proposals the PC have no objections.

**Recommendation for approval.**

**RR/2021/1449/L TICEHURST DEL Units 1A & 2, Downash House, Rosemary Lane, Ticehurst TN5 7PS**

Internal and external alterations including retrospective removal of modern partitions, introduction of new partitions to create 1no 3 bed unit (from existing 2 bed unit and guest suite) (Unit 2) and 1no 2 bed unit (Unit 1A - over two levels combining two 1 bed units) including PLWKLIST (ODB 395) Page 7 of 8 Date of List: 17-08-21 excavation of part of the rear / removal of steps to extend gabion wall for improved rear access **See above comment.**

**RR/2021/1452/P TICEHURST DEL Orchard Place, Lynden Lane, Stonegate, Ticehurst TN5 7EF**

Proposed 1st floor extension over existing garage to form ancillary accommodation. Comment from neighbour in favour. It was felt that a 106 agreement tying the garage building to the main property would be appropriate. **Recommendation for approval.**

**RR/2021/1629/P TICEHURST DEL Elliotts, Shrub Lane, Ticehurst TN19 7EB** Ground floor extension for level access shower room for disabled access. It was felt that this property had probably never had permission for residential occupancy, but has had years of uncontested use. Very minor extension to provide necessary improvements. **Recommendation for approval.**

**RR/2021/1302/P High View, Tinkers Lane, Ticehurst TN5 7LU** Erect two-storey rear extension with new windows, roof lights and landscaping. Neighbour to the property in adjoining property (Hill Top Cottage) objected on the basis of the overhang of the roof edge into her property and into the other near neighbour Two Hollies. The consequential loss of light and privacy to both neighbours was felt to be unacceptable and the amount of land owned by High View could configure an extension with far less impact on neighbours. Contravenes policy DHG9 of the Local Plan. Impact on tree root screen towards Two Hollies would be detrimental to the tree line. Cllrs. Galpin and Lloyd declared personal interests. **Recommendation for refusal.**

**RR/2021/853/P TICEHURST DEL The Oast, Birchetts Green Lane, Wadhurst, Ticehurst TN5 6HS**

Demolition of existing conservatory and garage. Construct replacement garage as extension to house, new first floor extension and outbuilding. Only one neighbour to the property who was content with the application. Improvement to the external appearance of the oast, neatening many elements of the original. **Recommendation for approval.**

**RR/2021/1708/P Old Battenhurst – new garage - Veteran Oak adjacent** The proposed garage is very close to the adjacent oast house - it was felt that there was insufficient information provided within the application. **Comment only**

**RR/2021/1618/P Battenhurst Farm – new garage/office** – It was felt that a 106 agreement should tie the two properties together, **recommendation for approval.**

**RR/2021/1599/P Ketleys – internal alterations** It was felt that the listed planning officer would be better able to comment on internal alterations – **recommendation for approval on that basis.**

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**RR/2021/1571/P Brickyard Cottages – porch and side extension** Large extension but does not impose on neighbouring properties, **recommendation for approval** - materials to match existing.

**RR/2021/1492/P Quedley Barn convert store to home office** Minimal difference in appearance – alteration to fenestration – no adverse impact on the area – **recommendation for approval**.

**RR/2021/1228/P Old Vineyard - two houses** – TPO on Monterey Pine requested and RPA to be observed during construction work. Cllr. Lloyd declared a personal interest as a near neighbour – The plan was felt to be much improved, with two properties at a lower level and the scale being much more appropriate for the site, reflecting the area to the west containing two properties. **Recommendation for approval.**

**RR/2021/1196/P Stable End, Rosemary Lane – minor balcony alterations** Lack of information made it impossible to assess impact on neighbouring properties **Recommendation for refusal.**

**RR/2021/1082/P Orchard Cottage Three Leg Cross – garage to office conversion** Very little alteration in appearance **Recommendation for approval.**

**Up to thirty minutes were allowed at the start of the meeting for public questions and comments on relevant matters on the agenda in accordance with Standing Order 1 d. The Chairman then reminded the public that they had a right and were welcome to stay and observe the rest of the meeting in accordance with Public Bodies (Admission to Meetings) Act 1960 s1.**

**Present:** Cllr. Burley ©, cllr. Ham, cllr. Galpin, cllr. Killeen, cllr. Lansdowne, cllr. Lloyd, cllr. Luckhurst, cllr. Redknap, and cllr. Young. District cllr. M Barnes and C. cllr. E Kirby-Green in attendance.

**2876.0 Adjournment for public questions and comments:** No members of the public present.

**Report on social media points raised during the last month:**

Cllrs. Galpin and Lansdowne reported that there had been comments on the local face book page about speeding into the village from Church Street.

It was resolved that cllr. Young would speak to the Speed Watch team to see if they could identify a site near the church yard to check speeds and that i-transport should be asked to incorporate measures in the village centre scheme to suggest to ESCC Highways.

**2877.0 District and County Councillor Reports:**

**C.Cllr. E Kirby-Green circulated a report to members**

- **Verges A268 Flimwell** – letters were thought to have been sent to residents at Sunny Bank asking them to cut back hedges but this had been delayed - ESCC have resolved to cut the hedges back and charge the owners. Clerk reported that someone using the pavement had been drawn into the road through air pressure from a passing lorry but fortunately had not been hurt.
- **Drainage Issues** – E. K-B asked for a list of problem drains around the parish - ones that had already been identified were the two areas outside Ticehurst House and outside Wordsworth House (drains flooding the Chequers Pub). The imprint strip near the estate agents, does not allow water to flow away causing collation of water and pedestrians being drenched in high rain fall times. Cllrs. were asked to report any other drainage issues to E. K-B before her site visits with ES Highways.
- **SLR Meetings** – E.K-B reported that other parishes had resumed the SLR meetings and would ensure that Ticehurst were reinstated for 6 monthly meetings – *subsequently copied the clerk into email requesting this 7.9.21.*

**D. Cllr. M Barnes reported on various Rother matters:**

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- Complaints have been received about the obstruction to disabled access to the village square from Cross Lane and the inability to access shops. These issues are being addressed within the village centre plans. A new Discretionary Disabled Project Grant of up to £10,000 has been launched by Rother that might be applicable to the scheme.
- Changes to the Rother Council Tax Reduction Scheme is out for consultation to assist various residents.
- Changes to staffing at Rother, have seen Tim Hickling leave, with Ben Hook taking up the post of Director of Place and Climate Change but with little experience of planning. Malcom Johnson is now the Chief Executive.
- External consultants Capita, are dealing with many planning applications under delegated powers, often miles from site and having no knowledge of the local area.
- The clerk reported that a cluster of parishes were putting pressure on local MPs as they are unhappy about the transparency and decision making process of the planning department and want to see change. The clerk had attended one meeting and it was resolved that Ticehurst would engage with the group – next meeting a councillor to attend with the clerk.
- Town Hall refurbishment plans seem to be on hold.
- Councillors are back in the chamber for full meetings - 14<sup>th</sup> October for Singehurst application - Ticehurst have requested to address the planning committee.

**2878.0 Declarations of Interest: Declarations of interest under the terms of the Council's Code of Conduct and Localism Act 2011 s.31.** Cllrs. Galpin and Lloyd declared personal interests in two planning applications.

**2879.0 Apologies for absence:** Apologies were received from Cllrs. Crawley, Le Bouedec, Stephenson and D. Cllr.G Browne were recorded in accordance with LGA 1972 s.85.

**2880.0 Adoption of the Minutes:** 6<sup>th</sup> July 2021 draft minutes had been circulated and Cllr. Galpin proposed and Cllr. Luckhurst seconded a motion that they be accepted as a correct record of those proceedings with a note to record a subsequent change in a planning comment on Hillside Stonegate about the overall increase in footprint to the property. The chairman then signed as a correct record of that meeting.

**2881.0 Co-option of Cllr. to represent Ticehurst:** No candidates for Ticehurst had come forward.

**Four places available for virtual training event on Thursday - £16 per head – on councillor duties and responsibilities.**

Cllr. Redknap offered to join the meeting

Other new councillors should be encouraged to attend - clerk to email directly - all councillors had received the virtual meeting invite.

**2882.0 Village Centre :** Cllrs. Young and Killeen reported on various matters:

- **Report circulated on i-transport feedback from ESCC.** Cllr. Young reported that the independent assessor had indicated that 500 mm build-outs for an informal crossing should be reduced to 250 mm with bollards but made no objection in principle to the informal crossing. The kerbing at the southern side of the square should be altered to

- prevent cars from dominating the pavement. His report will now be sent to ESCC Highways. Cllr. Young to circulate report to all councillors.
- **Speed activated devices have been installed - altered license has been applied for device at Marlpit Gardens.** The displayed speeds are not correct and it was reported that these can not be altered - clerk was instructed to speak to the manufacturers – an android phone has been purchased to enable changes to the display features.
- **Consideration for prohibited area for fast food vehicles in village centre to report to Rother Environmental – request made for the Village Square and northern end of Church Street to be prohibited areas.** Application has been submitted to RDC and a consultation period will commence when it is processed.
- **Lighting- report for car park and alley-way lighting** – Cllrs. Galpin and Lloyd reported that they had met with the lighting engineer who felt that a box on the wall of the alley would suffice in providing low level lighting to the proposed extension to the Bell Field car park - Cllr. Galpin is meeting with R Upton on 22<sup>nd</sup> September to discuss.
- **Parking near the Yett - report circulated by Cllr. Galpin to relieve the current situation.** It was felt that there were more entrances on to the High Street on the southern side of the road - another solution might be to extend the white line in front of the driveway to the Yett to create a longer bay that cars could pull in to - to be discussed at the first SLR meeting.
- **CCTV** It was resolved to speak to the Bell again about storage of digital box within the Bell.

**2883.0 Platinum Jubilee Celebrations 2022: Mrs Sellick has booked and donated the cost of Wadhurst Brass Band to mark the occasion - voluntary group needed to coordinate village celebrations - Ticehurst, Stonegate and Flimwell.**

Most likely date for an event would be Sunday 5<sup>th</sup> June 2022. Cllr. Young suggested purchasing and planting a tree in commemoration of the event.

**2884.0 Playground Inspections: To receive Playground reports from Cllrs. – written reports to be distributed prior to the meeting.**

**Flimwell** - written reports were circulated.

**Farthing Hill** - to be circulated.

**Ticehurst** – Circulated

**Stonegate** – Circulated

**Cricket Pavilion – electrical PAT test and inspection failure – request for costs - £850 (PC own the building).** It was resolved to accept the quotation and ask the Cricket Club for 33.3% contribution for the works.

**Repair of lighting on path to Institute - cost £690 for repair** It was resolved to claim this from the insurance company – clerk to action.

**Update on skate park area and Petanque Pitch installation.** It was reported that the Petanque Pitch had proved to be a great success and was used regularly and had been supported with a 50% grant from RDC. An installation date was awaited for the new skate park.

**2885.0 Vaccination Centre:**

- **Report on Vaccination Programme progress:** Cllr. Killeen reported that to date 58843 vaccines had been administered. The vaccine centre have now moved to the Woodland Enterprise Centre for two days each week in September.

- **Report from Cllrs. Burley after second meeting with BDT.**
- **Report on vaccination celebratory events 29<sup>th</sup> August and 5<sup>th</sup> September.** Both events had gone very well and the recent road closure and event in the village square, that the new Lord Lieutenant had attended was particularly successful.
- **Peter Reeves (Chairman) and Shelia Jemmett (Treasurer)** attended the meeting, and it was resolved to contribute the last of the Go-Giving Page monies to assist in the refurbishment of the hall and rear lounge halls within the Institute. PC to be the purchaser of the services and commissioner of works. He further reported that the carpet clean had been very successful, and removed any recent stains and those stains created by drink spillage when the Village Club was open.
- Having had several meetings over the summer, Peter Reeves stated that he felt that the BDT had supported the setting of the successful vaccine centre and he had been disappointed that the July minutes of a meeting between the BDT and PC members had been put in News and Views. He had taken issue with the notes on several counts and felt it had been an unnecessary action. Cllr. Burley agreed that it would have been better for it not to have been published – clerk pointed out that as those minutes had been circulated at the July PC meeting they were in the public domain.

### **2886.0 Finance Report:**

**Financial Advisory Group Report was circulated to members.**

**Recommendation to contribute the last of the Go-Fund monies to improving Institute floor surfacing – resolved.**

#### **Expenditure and income since last parish council meeting:**

CASTLE WATER LTD 516117	3.39	
HONEY BARRETT LIMI	39	
STREETLIGHTS	207.9	
SIMON SCHOFIELD	180	
COUNTRYMANS CONTRA	9123	
ROTHER DC RDC10280		73990
FOREST TREE SURGEO	2163.38	
SERVICE CHARGES	7.85	
E.ON 015164864960A	329.32	
J BROOKER	955	
EUROPLANTS LTD	276.36	
COREX ENTERPRISES	56.97	
NATIONWIDE WASTE	2.02	
NEST I	186.27	
BT GROUP PLC	72.36	
NATIONWIDE WASTE	136.97	
F NOWNE	108.75	
TICEHURST PARISH	25000	
K ROBERTSON	172	
STREETLIGHTS	185.1	
CASTLE WATER LTD	110	
CASTLE WATER LTD	13.87	
CASTLE WATER LTD	3.39	

HONEY BARRETT LIM I		39	
SERVICE CHARGES		7.85	
E.ON		318.7	
FOREST TREE SURGEO		2163.38	
SHAUN VEENSWYK-COL		1400	
JAMES GALPIN		39.17	
I-TRANSPORT LLP		1907.05	
GLASDON UK LTD		413.78	
BEATRICE DREWE TRU 08:43		4000	
	500041		450
NEST IT		186.27	
PORTABLE SPACE LTD		1295.65	
J BROOKER		885	
EUROPLANTS LTD		367.97	
COUNTRYMANS CONTRA		1309.46	

**Report of expenditure against budget report circulated**

**Reconciled Bank reconciliation circulated**

**Allocation of funding for tree works around the parish – To be costed.**

It was resolved to contribute £200 to the Scouts, viring the £100 for Citizens Advice to them. It was resolved to move £40,000 (CIL grant) and £10,000 annual increment to deposit account to the CCLA.

Quotations were requested for two finger posts and on-site refurbishment of the Flimwell Cross-Roads fingerpost.

**2887.0 Planning Report: Planning applications considered at the planning meeting 6.30 pm – applications listed prior to the PC agenda.**

- **Naming of Hilbury Field Development** – suggestions and associated reason. It was resolved that Hilbury Field (in the singular was most appropriate) and potentially ‘No-Affordable Meadow’ as another to be put forward to Fernham Homes and RDC.
- **Fernham Homes** – Cllr. Lloyd reported that there will be a lot of disruption during earth moving phase of the new building – working hours had been set at 7.30 am to 5 pm weekdays and 8 am to 1 pm on Saturdays.
- **Enforcement Proceedings - Birchenwood** occupancy matter was due to be heard in Hastings Magistrates Court on 29.6.21 – adjourned to September as defendant did not appear in court.
- **Strakes Farm** Defendant pleaded not guilty – adjourned for trial.

**2888.0 MP Visit.** MP Huw Merriman will be visiting Ticehurst 24<sup>th</sup> September 2021 in the afternoon to meet with local councillors. Cllrs. to let clerk know who wants to attend. St Mary’s Church Eco-week - email circulated on 9<sup>th</sup> July 2021.

**2889.0 Banky Field Update** - No progress – options suggested by PC were to leave the matter for eighteen months to see if the land settles, Optivo to commission independent report on structural stability of the site or the PC continue to decline to sign the 106 variation. Landscaping works are still inadequate.

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- **Management Plan for the ditch has been received - Lund Fund application has been partially successful** - organise labour and skips for ditch clearance works.

**2890.0 Scouts** - Cllr. LeBouedec had reported that he attended the Scouts meeting in July and was waiting for costings for necessary works there.

**2891.0 A21 Meeting:** Invitation to Teams meeting 20<sup>th</sup> September 2021 circulated.

**2892.0 Items for the October Agenda:** No discussion.

**2893.0 Date of the next meeting:** 4<sup>th</sup> October 2021

**Signed.....Chairman**

**Dated.....**

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