

01/04/05/2021

TICEHURST PARISH COUNCIL

The Village Hall, Lower High Street, Ticehurst, East Sussex, TN5 7BB
Telephone 01580 754090 Email: frankienowne@btconnect.com.

Clerk: Francesca Nowne

PLANNING 6.30 p.m.

Present: Cllrs. Lloyd©, Young, Galpin, Crawley and BurleyRR

RR/2021/394/P

Status Undecided
Proposal Proposed demolition of conservatory and erection of single and two storey rear extension.
Location High Ridge, Dunsters Mill Road, Three Legged Cross, Ticehurst TN5 7HL
This application had already been commented on by the PC 7.4.21
Reference RR/2021/408/L
Status Undecided
Proposal Installation of through floor lift. It was felt that
Location Hornbeam Wood Oast, Holbeam Wood, Wallcrouch, Ticehurst TN5 7JS
Cllrs. felt that the addition of an internal lift would not affect the appearance of the property and there was no reason to object to the proposal.

[View Documents](#)

[Enter Comment](#)

Reference RR/2021/476/P
Status Undecided
Proposal Variation of condition 2 imposed on RR/2018/3080/P to allow addition of windows to the first floor front elevation, enlargement of a side first floor window and installation of a flue.
Location Ketleys Farm, Rosemary Lane, Flimwell, Ticehurst TN5 7PS
Cllrs. felt that the plans were not very clear about what the applicant wanted, but appear to be minor alterations and therefore had no objections.

[View Documents](#)

[Enter Comment](#)

Reference RR/2021/479/P
Status Undecided
Proposal Demolition of existing detached garage and conservatory to rear. Construction of two storey side and rear extension.
Location Havenhurst, Pashley Road, Ticehurst TN5 7HE
No indication was given for the relocation of the garage, but the design of the extension is in keeping with the property – request that materials match in colour and style to the original building.

[View Documents](#)

[Enter Comment](#)

Reference RR/2021/820/FN
Status FN DETAILS NOT REQ'D *Delegated permission had been granted 27.4.21*
Proposal Erection of extension to existing agricultural building.
Location Ringden Farm, London Road, Ticehurst TN19 7QY

Councillors were summonsed to the Annual Meeting of Ticehurst Parish Council held on Tuesday 4th May 2021 at 7.00 p.m. (up to 30 minutes were allowed at the start of the meeting for public questions and comments on relevant matters on the following agenda). The public were informed that they had a right and were welcome to stay and observe the rest of the meeting in accordance with Public Bodies (Admission to Meetings) Act 1960 s1.

MINUTES
ANNUAL MEETING OF TICEHURST PARISH COUNCIL

Present: Cllrs. Burley, Crawley, Galpin, Ham, Killeen, Lansdowne, Lloyd, Luckhurst, Redknap and Young.

2822.0 Election of Chairman: Cllr. Lloyd nominated, and Cllr. Galpin seconded the motion that Cllr. Burley be re-elected to chair the Council and this was unanimously agreed by all parties.

2823.0 Election of Vice Chairman: Cllr. Burley nominated and Cllr. Crawley seconded a motion to re-elect Cllr. Lloyd as the vice-chairman of the Council and this was unanimously agreed by all parties.

2824.0 Adjournment of meeting for Public Questions and Comments:
Three members of the public were in attendance:

- Council were asked if they would meet to look at planning proposals that a member of the public has before submission to RDC. She reported that Rother were too busy to be able to engage in a pre-application meeting and wanted to seek parish opinion. Cllrs. declined the offer to avoid any potential of pre-determination but advised that the applicant should seek assistance from Cllr. Vine-Hall (chair of the planning committee at Rother) for a pre-application meeting and that Claire Tester at the High Weald Unit might consider commenting. Clerk was asked to provide contact details to the applicant.
- A member of the public wanted to know more about the role of councillors and what the council does. Several councillors offered contact details so that they could discuss this in more detail with the member of the public.

To receive reports from District and County Councillors: Apologies had been received from all parish district and county councillors. D. Cllr. Mary Barnes had sent a message expressing her frustration at the decision of Rother to grant permission for the Hilbury Field development with no requirement for any affordable housing. Officers had informed members that the applicants would go to appeal and the viability assessment supported the applicant's argument that the site could not afford the provision of affordable houses. It was assumed that Fernham Homes would build out the development but that had not yet been confirmed.

2825.0 Declarations of Interest: There were no declarations of interest by Councillors on any matters on the agenda.

2826.0 Apologies for absence: Apologies were received from Cllrs. Flory and Cllr. Le Bouedec. Their reasons for absence were recorded in the attendance register on acceptance by the Council.

The Clerk reported that Cllr. Barrow had sent in a resignation note as her time commitments with family and her business were currently making her unavailable to the council. Clerk was asked to write to her thanking her for all the work she had carried out during her term of office.

Therefore a casual vacancy post had become available for a Flimwell councillor. Notices to be posted and Rother District Council to be informed. (*Actioned 5.4.21*).

2827.0 Feed back from Social Media and Web site: Cllr. Galpin reported that the need for more dog bins had featured recently. Cllr. Burley reported that he had received a request for a pedestrian route linking Flimwell to Ticehurst. This was widely supported during the consultation process for the Neighbourhood Plan but funds are not currently available to enable the project.

It was suggested that other forms of communication could be used, e.g. ‘next door’. Cllr. Galpin advised that users should always be directed back to the PC web site <https://ticehurst-pc.org.uk> to ensure that readers access correct information. He reported that the web site had received 13000 visitors during the last 12 months.

2828.0 Adoption of the minutes of the meeting held on 6th April 2021 – It was resolved to approve and authorise the Chairman to sign as a correct record of those proceedings.

2829.0 Distribution of Current Council duties: Cllrs. had been requested to consider the following roles which are undertaken on a regular basis.

There are no official committees other than the Planning Committee and Finance Group.

Financial Advisory Group	Cllr. Burley Cllr. Lloyd Cllr. Luckhurst ©	To set the annual budget. Should meet every two months to monitor expenditure against budget. Recommendations should be put to the full Council for ratification. On-line banking has been established for signatories.
Village Centre Project	Cllr. Young © Cllr. Killeen Ann Spencer	The group does not have delegated powers and reports back to full council for ratification of proposals on a monthly basis.
Planning Committee	Cllr. Lloyd © Cllr. Crawley Cllr. Burley Cllr. Ham Cllr. Galpin	Councillors meet every two to three weeks, often before a full PC meeting or on a Thursday at 6 pm in the Village Institute to consider current plans. The Committee have delegated powers to submit comments to Rother District Council.
Bewl Residents Group	Cllr. Lloyd Parish Clerk	To liaise between Bewl Water and residents bringing any matters to full Council when necessary.

4/04/05/2021

2830.0 Council Policies: To consider the policies and ensure that they are relevant to Council business. Policies had been circulated to members prior to the meeting. There had been no alterations to each of the following policies. Cllr. Young proposed and Cllr. Killeen seconded a motion to adopt all 13 policies, codes and statements. Motion carried unanimously.

Standing Orders,	Freedom of Information,	Financial Regulations
Register of interests	Code of Conduct	Complaints Procedure
Disciplinary Policy	Equal Opportunities statement	Grant awarding policy
Risk Management	Safeguarding children and vulnerable adults	
Statement of intent as to community engagement		Training Policy.

2831.0 To adopt the power of Competence: Criteria for compliance was met by the council - Cllr. Crawley proposed and Cllr. Killeen seconded a motion to adopt the power – carried unanimously.

2832.0 Update on Speed Activated Devices: Cllr. Young reported that ESCC had positioned the sites ready for installation. Clerk had contacted Malatite for advice about the installation and calibration of the three devices.

2833.0 Report from the Village Square Committee: Cllr. Young reported that Matthew Craddy of i-transport had met with East Sussex Highways:

- Independent safety audit will be arranged by i-transport.
- Traffic regulation orders will be required for any alterations to the highway e.g. one way system, bus stop and disabled parking bay.
- There are precedents elsewhere to support the informal crossing. This will instigate moving the bus stop by a few metres.
- Yellow lines (although previously resisted) might be the only way to reduce traffic parking at the junction of Church Street and the High Street. This would also enable a safe pedestrian route with tactile paving from the island, across to the western side of Church Street.
- ESH will not consider any drop-down bollards at the exit to the square. Ticehurst Motors were made aware of this at the last meeting on site.
- Clarification of the type of surface that can be laid on top of the current village square finish.

2834.0 Car Park extension: It was reported that the directors of the Ticehurst Bell Field Co Ltd had resolved to make an offer to make land and monies available for an extension to the car parking areas next to the Bell Field. This would necessitate a change of use application to Rother District Council. Clarification on some elements of the favoured quotations were being sought. When the final prices are established, the directors will make a proposal to the Parish Council and to the Bell Public House to share the cost of the overall scheme which would benefit all parts of the community. Members, in principle voted in favour of the proposal.

2835.0 Corner Farm – Flimwell Hall is now open for bookings. It was resolved that a new bin be purchased and installed at the Flimwell playground to replace a broken bin.

2836.0 Update on Vaccination Centre: Cllr. Killeen reported that 20,000 vaccinations had been given to the end of April 2021. From 10th May, first vaccines for the over 40's

5/04/05/2021

will start. During May there should be 14 days of vaccination centre working, in June, 20 working days and 11 days in the first 17 days of July.

Clerk was asked to ascertain the time needed for the petanque pitch and skate board area contractors to install the new facilities in Ticehurst.

The vaccination centre still has 175 volunteers - 36 are used each day and people are travelling in from outside areas (such as Lewes and Tunbridge Wells) to come and assist. Ticehurst has also been asked to assist in advising Rye how to set up a successful centre. The clerk reported that an application for funding to improve the tarmac surface has been submitted.

A new financial agreement has been reached about the occupancy of the Institute between the Beatrice Drewe Trust and the pharmacy.

It was felt that donations to the Trust would be acceptable, but not promoted by the vaccinators as that would undermine the ethic of the NHS.

It is likely that the vaccination centre will be needed until late September / early October 2021.

Cllr. Lansdowne pointed out that the number of visitors to the village, after having had their vaccine had improved the social and economic vitality of the village.

2837.0 Finance Report: Financial statement, together with list of cheques for sanctioning were attached to the agenda.

- Cllr. Luckhurst reported that the end of year accounts have been finalised and will be subject to inspection by the Internal Auditor and the notice of electors rights posted in accordance with statutory regulations.
- The 31.3.21 report and balanced bank reconciliation from the Financial Advisory Committee had been circulated 30.4.21
- £40000.00 should be received this week from RDC – representing expenditure on the village centre to date of the £125000.00 awarded to Ticehurst.
- Interim payment of rent for temporary lavatories is expected from the insurers.

Cheque	Amount	To whom	For:
000812	£135.00	Forest Tree	Trees at recreation ground.
000813	£457.04	Portable Space	Temporary loos
000814	£600.00	Locality	Subscription
000815	£828.00	ESCC	Additional grass cuts
000816	£625.00	J Brooker	Additional costs
000817	£372.20	Scottish Water	Water for loos
000818	£120.00	Safe Play	Inspection reports

2838.0 Planning Report: Report on applications considered on since the last meeting. Planning decisions were posted to the Rother Planning Portal (5.5.21), as listed prior to the Annual Meeting of Ticehurst Council.

- It was resolved that the clerk and Cllr. Lloyd should attend a site meeting with Optivo and planning officer Mark Cathcart at Banky Field. It was agreed that a full survey from a structural engineer should be required, together with a current topographical study, compared to the original and scheme design.
- It was reported that the site at Three Leg Cross had seen no further activity.
- A site on the weekly enforcement list at Vineyard Lane was thought to be about a large tent.

6/04/05/2021

2839.0 Annual Assembly: It was resolved not to hold an Annual Assembly in 2021 and hope to arrange the event in April 2022.

2840.0 Playground and recreation ground reports:

Clerk reported that 8 tonne bags of bark chips have been ordered for Ticehurst, and 4 tonnes each for Stonegate and Flimwell. Clerk to ask J Brooker to arrange for raking teams.

Playground reports for Ticehurst, Flimwell, Farthing Hill and Stonegate were received by councillors. There were no major concerns to report.

2841.0 Items for the June Agenda: Cllr. E-mail addresses.

2842.0 Date of the next meeting: 1st June 2021 – this meeting will be held in a village hall – to be confirmed. Clerk was asked to contact Purer Solutions with regard to cllr. e-mail addresses.

Signed.....Chairman

Dated.....