

1/5/2019

TICEHURST PARISH COUNCIL

**The Village Hall, Lower High Street, Ticehurst, East Sussex, TN5 7BB
Telephone 01580 754090 Email: clerk@ticehurstparishcouncil.co.uk
Clerk: Francesca Nowne**

6.30 p.m. Planning Matters listed under agenda item 2439.0

Present: Cllrs. Lloyd ©, Burley, Galpin, Luckhurst, Lee, Rigby, Crawley and Young.

MINUTES

RR/2018/2209/P Banky Field – Approval with conditions that the PC work with Optivo and RDC on a local lettings policy for at least 10 of the affordable rented for local residents, outside the 106 agreement on outline permission. That the housing allocation policy is worked on during 2019 to allow for rural parish input into allocations. Potential for flood risk to be managed through planning conditions and Optivo to retain responsibility and for the proposed footpath to Steelands Rise to be a ‘permissive’ path rather than a dedicated one so that it could be closed if any problems occur.

RR/2018/2898/L – The Fords Church St. Conversion of outbuilding – There were concerns about the amount of glass and the use of metal windows but it was suggested that the utilitarian nature of the original building would therefore be maintained. There was inadequate information about the junction between the building and the main house. Subject to agreement by the conservation officer recommendation for approval.

RR/2018/3010/P – 12 Lynden Close - demolition of garage and erection of single storey extension - Similar to other extensions within the close – recommendation for approval.

RR/2018/3080/P - Ketleys Farm- Demolition of two agri. Buildings and erection of 1 x 4 bed dwelling. Recommendation for refusal as it would over-develop the site, it would not be a redundant farm building conversion, but a new and bigger build in a different position and outside the development boundary.

RR/2019/39/P – Little Cross Lane House – demolition of existing and replacement of single storey rear extension. Recommendation for approval – in keeping with the existing - request that no solar panels are lost.

RR/2018/3149/P – 1 & 2 Washington Villas – recommendation for approval to join the two cottages with possibility of re-splitting them in the future. Materials used to match existing.

MINUTES

Members of Ticehurst Parish Council were summoned to attend the Ordinary Parish Council Meeting on Tuesday 5th February 2019 – Ticehurst Village Hall at 7.30 p.m.

Up to thirty minutes were allowed at the start of the meeting for public questions and comments on relevant matters on the agenda in accordance with Standing Order 1 d. The Chairman reminded the public that they had a right and were welcome to stay and

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observe the rest of the meeting in accordance with Public Bodies (Admission to Meetings) Act 1960 s1.

Present: Cllrs. Burley ©, Cook, Crawley, Flory, Galpin, Ham, Le Bouedec, Lee, Lloyd, Luckhurst, Rigby and Young.

In attendance D. Cllr. M Barnes and C. Cllr. J Barnes.

2427.0 Adjournment for public questions and comments:

- Failure by ESCC to keep drains clear - Cllr. Lloyd responded that he is in constant contact with ESCC and the Priory about the road issues at Vineyard Lane and the collapsed culvert at Wallcrouch. Other area of concern were listed as the run off from stables at Cottenden (subject to two enforcements to date). Full list to be compiled for the next SLR meeting on 5th April 2019.
- It was explained that the Ticehurst Bell Field Trust intended to expand the car park once they were sure that the Japanese Knotweed treatment had been successful.

2428.0 District and County Councillors: Written reports are requested as papers to distribute with agenda to members.

Cllr. M Barnes had provided a report (attached) for the meeting. Main points:

- RDC voted to refuse permission for the 30 properties at Shrub Lane Burwash.
- Banky Field - summary of the situation – covered in Planning Meeting.
- Grit Bin - request for one near the primary school. School had not responded to parish clerk – member of the public offered a new grit bin, which was gratefully accepted, and it was agreed that the clerk should arrange to have the PC grit bins filled with rock salt. Clerk to liaise with Steelands Rise residents Association about the siting of the bin.
- New waste contract with Biffa commences in July 2019.

C. Cllr. J Barnes reported that:

- ESCC will not extend their gritting route to include the entrance road to the school
- ESCC hoping for a fairer funding review from government
- Council tax is likely to go up by 3%
- Statutory service provision now exceeds the budget provided
- Two thirds of the budget is spent on care for the elderly and for children
- The remaining third has to cover all other services, such as roads.

2429.0 Declarations of Interest: Cllr. Cook declared a personal interest in any matters relating to the Beatrice Drewe Trust, Cllr. Young declared a personal interest in planning application No RR/2018/2898/L and Cllr. Luckhurst declared a personal interest in planning application No RR/2018/3010, under the terms of the Council's Code of Conduct and Localism Act 2011 s.31 – these were repeated prior to that agenda item.

2430.0 Apologies for absence: Apologies were received from Cllr. Lansdowne and his reason for absence was recorded in the attendance register on acceptance by the Council in accordance with LGA 1972 s.85.

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2431.0 Adoption of the minutes: Cllr. Young proposed and Cllr. Luckhurst seconded a motion that the draft notes of the meeting held on 8th January 2019 were accurate which was carried and the Chairman was authorised to sign them as a correct record in accordance with LGA 1972 Sch. 12 para 41 (1).

2432.0 Emergency Plan: Presentation by Matthew Robertson. Draft papers circulated. Mr Robertson had not been able to attend the meeting.

It was agreed that having a list of useful numbers on the web site would be worthwhile, but appreciated that GDPR regulations needed to be adhered to. It was resolved that the clerk should meet with Mr Robertson when convenient to him to work on accumulating the facts needed to complete the plan. Cllr. Galpin suggested that an open forum which could be interactive might be the most effective way of assisting people.

2433.0 Quantum Homes - Suitable name for Corner Farm Site Quantum Homes have requested input – their preferred option submitted to RDC for approval is ‘Aspect Wood’.

PC in conjunction with Flimwell Hall Trust have suggested Lodgefield Wood.

30th January – proposal from Quantum has altered to ‘Corner Farm Place’.

It was resolved to respond, (having consulted with Flimwell Hall Trust on 6th Feb. 2019) that Lodgefield Wood better reflects the historical context of the site.

2434.0 Playground Inspections: To receive Playground reports from Cllrs. – written reports to be distributed prior to the meeting.

Flimwell - Cllr. Ham had circulated a report - hedge to be cut back over pathway. Signage suggested has been ordered by the clerk.

Farthing Hill - Cllr. Young had circulated a report – no issues.

Ticehurst – Cllr. Lloyd – smoking shelter has been vandalised again - it was resolved to remove it. The external lavatories, whilst the responsibility of the Beatrice Drewe Trust have signs of severe subsidence. A surveyor has inspected and insurers informed. Loss adjuster will visit the site on 13th February to make recommendations. The facilities remain locked and the wall shored up to the surveyors specification.

Stonegate – Cllr. Luckhurst circulated a report and the default of split wood at a bolting point will be reported to Hand Made Places, the suppliers.

Cllr. Cook reported that the fun fair will be visiting **Ticehurst** on 21st May 2019.

Stonegate Pond – Cllr. Lloyd reported that further coppicing of fallen, diseased and potentially dangerous stems around the ponds had been carried out with the remainder of the Lund fund grant. There was some discussion about the stability of the banks in the area but it was reported that as the root systems were unaffected by the works this would not be an issue.

2435.0 Neighbourhood Planning Committee report. Comments on Regulation 16 are now available to view on the Rother web site.

It was resolved to respond to a resident’s query about Rock Finance Corporation Ltd land ownership with the deeds and plans that have been obtained. It was also resolved that the chairman would draft an appropriate response explaining that the council would not be responding to further enquiries.

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Cllr. Young reported that the examiner will have started work on the plan, and will probably make visits to the village, but is unlikely to engage with the public or councillors during that time.

2436.0 Ticehurst Works: List of works being carried out throughout the parish.

- Structural engineer from Ins. Co is to be appointed as a loss adjuster for the structural damage to the external lavatories at the recreation ground – 13th February 2019 - 9 am. Consideration might be given to replacing the building with a separate one, not attached to the institute.
- Grit bins to be refilled and request to ESCC to refill their bins as many were found to be empty during the recent snowy conditions.
People were seen removing grit from the A21 cross roads bin in bags.

2437.0 Village Centre Group: Cllr. Young reported on the meeting held with RDC and ESCC on 14th January 2019 which had drawn ESCC, RDC and the PC together to work on a route to move the project forward.

- It had been resolved that the PC should, in conjunction with the conservation officer decide upon which colour chip should be included in the normal tarmac for the village centre when the High Street is resurfaced.
- The PC should request a fault investigation on the ground under the Square that leads to it breaking up so frequently. ESCC have no intention at the moment of resurfacing the square.
- The PC had been informed that the best way to secure match funding for a crossing would be to pay for a safety audit to ensure that it was deliverable in the proposed position.
- One way of ensuring short-term parking in the Square would be to introduce a payment metre.
- A socio-economic report is being undertaken by Erik Bouchard about the benefits of improving the village centre which will assist with grant applications.
- It is hoped that RDC will assist with funding from their CIL budget for public realm works.
- The evidence provided by the N Plan consultations has shown that people want a safe place, with a safe crossing, and equal rights for pedestrians and cars.
- **Traffic at the Church Street Junction:** There was much discussion about the amount and size of traffic turning in and out of Church Street. The clerk was asked to speak to the owner of the Fish and Chip van, to see if he could move the van from the corner of the junction which contravenes Highway regulations. Industrial sites on farm premises has resulted in more lorries with deliveries using the lanes. Hams Travel reported that they are instructed by ESCC to use that route despite the size of the buses. Photographs of individual incidents were being collated as evidence of the issue.
- **New tree planted in the Square on 30.1.19.** Thanks were extended to David Maynard for his generous gift of the replacement tree. Clerk to write to thank him and also to write to ESCC advising that any bulk bags of salt should not be placed near any of the central islands trees.

2438.0 Finance Report:

To receive:

Balanced **bank reconciliation** and expenditure against budget figures to 30.1.19 was circulated by the clerk.

List of **cheques** for sanctioning was agreed.

Hanging Baskets – inclusion in the 2019/20 budget - It was resolved to move ahead with the six identified columns and Cllr. Young was asked to write to the shop asking if brackets could also be erected on the old Duke of York frontage. N & Vs will discuss making a financial contribution.

Insurance: It was resolved to elect the three year term of insurance at the preferable rate and the cheque was signed.

Cheque	Amount	To whom	For:
000283	379.98	Viking	Stationery
000284	784.15	HMRC	PAYE
000285	3000.00	Youth Club	
000286	48.00	SSALC	Election briefing
000288	3960.00	Streetlights	New Lights in Stonegate
000289	418.36	Viking	Paper
000290	540.00	Feaver	Tree works
000291	256.81	Cash and Carry	Lavatory supplies
000292	831.60	Hilliers	New tree for the square
000293	691.39	Glasdons	2 dog bins
000294	142.80	RBS	Accounting programme maintenance

2439.0 Planning Report: a) To receive report on applications considered by Planning Committee with delegated powers to comment to Local Authority since the last meeting. Details listed under Minutes of Planning Meeting.

RR/2018/2209/P Banky Field – revised application meeting many of the residents and PC requests for change. Approved with conditions.

RR/2018/2898/L – The Fords Church St. Conversion of outbuilding – approval.

RR/2018/3010/P – 12 Lynden Close - demolition of garage and erection of single storey extension - approval

RR/2018/3080/P - Ketleys Farm- Demolition of two agri. Buildings and erection of 1 x 4 bed dwelling- recommendation for refusal

RR/2019/39/P – Little Cross Lane House – demolition of existing and replacement of single storey rear extension – approval

RR/2018/3149/P – 1 & 2 Washington Villas - proposed extensions and joining the two properties - recommendation for approval.

2440.0 Public Realm Consultation: The clerk had circulated a draft response to the RDC consultation document on public realm that the core team for the Neighbourhood Plan had worked on. It was resolved that councillors should respond individually to the clerk to make any amendments before sending to RDC.

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2441.0 Library for the Village Institute: It was reported that the opening event for the Library was set for 23.2.19 - Tickets for the opening, supper and entertainment were £15/head and could be obtained from the Londis shop.

2442.0 Community Warden and Police Visits: Meeting hosted by Katy Bourne, Sussex Police and Crime Commissioner with the rural parishes and the Safer Rother Partnership took place on 15th January – notes circulated 29.1.19. Cllr. Burley reported that the all the rural areas wished to see dedicated CSPO assigned back to the villages. It is likely that the increased policing budget for 2019 will result in that being delivered.

2443.0 Allotment Update: Cllr. Galpin circulated maps and a report listing the vacant plots. It was resolved that when the tenancies are renewed at the month end decisions may have to be taken on whether to continue some of them. It was resolved to delegate this decision to him.

2444.0 Lighting: LED lighting installed at Steelands Rise – a local resident of Lower Platts has asked for a blacking out shield due to light intrusion- clerk reported that this work has been completed.

2445.0 Bins: Dog bins have been ordered RC22486606 – Glasdon suppliers. One to replace the broken one at Steelands Rise and the other to be installed in Old Wardsdown.

2446.0 Web site and communication with the public: It was accepted that there are many old web sites on Ticehurst that are identified when searching for the current one which can confuse users. It was reported that the removal of the old sites is very difficult. It was also accepted that on the official site, material was out of date. Clerk to seek a meeting with the web site provider to discuss ways of improving the site. Cllr. Galpin offered to assist.

Phone line will be installed in the Annexe to allow for broadband on 7.2.19.

2447.0 Election Time-table: Report circulated to councillors on 29.1.19 - promotional material is available on the SSALC web site.

- Nominations need to be at Rother Town Hall by 4 pm on 3rd April 2019.
- List of time table details have been sent to the web site master and to be put on the notice boards.

2449.0 Annual Assembly: Date set for 30th April 2019. No badges will be worn during the evening to avoid any unfair advantage to current councillors during the election run up.

2447.0 Items for the March Agenda: Nil.

2450.0 Date of the next meeting: The meeting closed at 9.21 and the date of the next meeting set for 5th March 2019 – It was resolved to move the date of the May meeting to **MONDAY 13th MAY** (first available date) due to elections on 2nd May 2019.

Signed.....Chairman

Dated.....5.3.19.....

