

1/03/04/2018

**TICEHURST PARISH COUNCIL**

The Village Hall, Lower High Street, Ticehurst, East Sussex, TN5 7BB  
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Clerk: Francesca Nowne

**M I N U T E S**

**ANNUAL MEETING OF TICEHURST PARISH COUNCIL**

Members of Ticehurst Parish Council were summoned to attend the Annual Parish Council Meeting on Tuesday 1<sup>st</sup> May 2018 at Ticehurst Village Hall at 7.30 p.m.

**Present:** Cllrs. Burley, Cook, Flory, Galpin, Krista, Lee, Le Bouedec, Lloyd, Luckhurst and Young

**In attendance:** D. Cllr. Barnes and C. Cllr. J Barnes

**2267.0 Election of the Chairman:** The clerk reported that no written nominations had been received. Cllr. Luckhurst nominated Cllr. Burley as chairman and this was seconded by Cllr. Lloyd. There were no other nominations and Cllr. Burley was duly elected as Chairman.

**2268.0 Election of Vice—Chairman:** Cllr. Burley nominated Cllr. Lloyd for the position of Vice-chairman, and this was seconded by Cllr. Luckhurst. There were no other nominations and Cllr. Lloyd was duly elected to the office of Vice-Chairman.

Up to thirty minutes were allowed at the start of the meeting for public questions and comments on relevant matters on the agenda in accordance with Standing Order 1 d. The Chairman reminded the public that they had a right and were welcome to stay and observe the rest of the meeting in accordance with Public Bodies (Admission to Meetings) Act 1960 s1.

Eleven members of the public were present to listen to the planning discussions listed. Two were present to point out some of the merits of the Berners Hill application for 9 dwellings at the old poultry farm and the rest were opposed to it:

**Points raised against the application were:**

The farm stands in a significant green strip, separating settlements as identified in the emerging neighbourhood plan.

The development would have a detrimental effect on privacy to surrounding houses and gardens.

It was felt that the access sight lines were insufficient to promote safe traffic flows.

The topography of the site would make it very dominant in the area, where most properties are relatively small cottages lining the road.

The site is agricultural rather than brown field.

**Points raised for it being worthy of consideration:**

There is a presumption of success for applications on redundant agricultural sites

Topography issues can be overcome with good design.

The proposal is for an outline permission which could be subject to change and better design and density.

Cllrs. voted unanimously against the current application.

#### **2269.0 Reports from SSALC, District and County Councillors:**

Cllr, Barnes urged councillors to join an on-line petition against the withdrawal of funding for instrumental tuition in schools as it was felt cuts could be made in other ways. The editor of News & Views asked about when the High Street would be repaired as in parts it has become very dangerous.

Cllr. Barnes also suggested that the Parish could submit a 10 signature petition through him about the concerns about the proposed Corner Farm access and exit points together with concerns about the lack of action to repair the High Street and drainage points outside Ticehurst House and at Bugseys Farm. The clerk pointed out that there was a SLR meeting with Highways on Wednesday which might provide some clarity about the time-tabling of some of these works. Cllr. Barnes offered to provide the parish with a map of all the road drainage points within the parish which will make the identification of problems easier when reporting them to East Sussex County Council.

**2270.0 Declarations of Interest:** Cllr. Cook declared a personal interest in any matters relating to the Beatrice Drewe Trust and Cllr. Krista declared a personal interest in the provision of a village hall at Corner Farm Flimwell under the terms of the Council's Code of Conduct and Localism Act 2011 s.31 – these were repeated prior to that agenda item.

It was agreed to circulate the acceptance of office forms electronically, together with the acceptance of electronic copies of council papers due the lack of paper copies - this was resolved unanimously.

**2271.0 Apologies for absence:** Apologies were received from Cllrs. Lansdowne, Rigby and Crawley and their reasons for absence were recorded in the attendance register having been accepted by the Council in accordance with LGA 1972 s.85.

**2272.0 Risk Assessments:** The clerk reported that she had attended a risk assessment course for parish councils on 17<sup>th</sup> April and proposed that over the two months in the summer when there is no council meeting that draft assessments could be prepared for consideration in September. Cllrs. resolved to adopt that course of action.

**2273.0 Adoption of the minutes:** Draft minutes of the meeting held on 3<sup>rd</sup> April 2018 were proposed by Cllr. Luckhurst and seconded by Cllr. LLOYD as a correct record in accordance with LGA 1972 Sch. 12 para 41 (1) and signed by the Chairman.

#### **2274.0 Distribution of Current Council duties:**

<b>Financial Advisory Group</b>	<b>Chair: Cllr. Luckhurst and PC members</b>	<b>Sets annual budget for approval every two months – recommendations</b>
<b>Neighbourhood Plan</b>		<b>PC members sit on the Steering Group decisions and expenditure</b>
<b>Planning Committee</b>	<b>Chair: Cllr. Lloyd</b>	<b>Meeting are held on Thursdays at meetings - delegated powers to be given to RDC.</b>
<b>Bowl Residents</b>	<b>Rep: Cllr. Rigby</b>	<b>Reports back regularly to full PC</b>
<b>Village Centre</b>	<b>Lead: Cllr. Young</b>	<b>Working with RDC public realm to create an acceptable and affordable scheme</b>

#### **2275.0 Council Policies:**

Clerk had circulated the altered standing orders (as suggested by NALC) and it was resolved to adopt the amended version (proposed by Cllrs. Luckhurst and seconded by Cllr. Lloyd). All other policies remained as last year and were also adopted by the full council:

Freedom of Information	Financial Regulations	Register of Interests
Equal Opportunities statement		
Code of Conduct	Complaints Procedure	Disciplinary Policy
Grant Awarding Policy		Risk
Management	Safeguarding children	Community Engagement Intention
	Training Policy.	Cllr. Cook pointed out that new

planning guidelines were available and recommended that they be followed by the planning committee - to be circulated.

#### **2276.0 Adoption of the Power of Competence:**

Criteria for compliance was confirmed - qualified clerk and elected membership and it was unanimously resolved to adopt the power for 2018-19.

**2277.0 GDPR – Appointment of an officer:** Cllr. Le Bouedec declared a prejudicial interest. It was resolved to ask Survey Mechanics to look into what is required to ensure compliance and quote for the necessary work - to be placed on the June agenda.

**2278.0 Village Square Group:** Cllr Young reported that the work on the well was making good progress – sandstone blocks will line the exterior of the built up well and lighting and a submersible pump (locked) will also be features with a wooden seat around the top. She reported that the group have asked for quotations for the restoration and tidying of the roof and wood work of the pump house after the work is finished. It was resolved to commission the work to level one of the footpaths to the side of the well to create a safer crossing whilst work was on-going £537.00.

The group were working with ESCC to provide a crossing point to the east of the village centre near Cutting Corners and to create a narrower entrance with a ramp (providing an informal crossing) at the northern end of Church Street.

It was felt that the speed radar system (£1700) might be worth considering for various points around the village (moveable).

Cllr. Young pointed out that there was a very comprehensive article in News & Views about progress in the centre of the village.

Cllr. Lloyd reported that the horse chestnut nearest the road will be removed on Monday 7<sup>th</sup> May as too much root matter had to be removed to facilitate the restoration of the well and it was felt by experts and RDC that it would be too risky to leave it in situ.

Cllr. Young reported that she had asked all shop owners to encourage staff to park in the Pickforde Lane car park rather than in the Square or Church street encouraging shoppers rather than deterring them.

#### **2279.0 Neighbourhood Plan Report:**

An article had been placed in News & Views. Work is being done after the regulation 14 responding to all comments and amending policies and improving some features of the plan.

Cllr. Galpin confirmed that he and James Robson from the SG Committee were working on detailed design specifications for each site contained in the plan. A review of the site selection analysis was also being carried out.

**2280.0 Corner Farm:** Cllr. Lloyd reported that he and the clerk had attended Flimwell Hall Trust meetings, had designs drawn up for an additional room which will be considered by RDC in due course. It is hoped to obtain a successful outcome. Cllr. Lloyd and the clerk were afforded delegated powers to continue to try and achieve an additional room that could be used as a shop within the ring-fenced funds.

**2281.0 Recreation Ground Insurance Claim:**

This has been listed in the Hastings County Court on 10<sup>th</sup> September 2018.

**2282.0 Finance Report:**

The clerk reported that her computer had been closed down to avoid losing data and the bank reconciliation available to the Financial Advisory Group - it was reported that all categories of expenditure had been discussed and any variances explained.

List of cheques for sanctioning were approved for signing.

**2283.0 Planning Report:** a) To receive report on applications considered by Planning Committee with delegated powers to comment to Local Authority since the last meeting – these discussions took place at 7 p.m. prior to the start of the Annual Meeting of the council.

Matters for consideration:

RR/2018/1046/P – George Cottage, Three Leg Cross – extension - recommendation for approval.

RR/2018/1113/P – Kiln House Ticehurst – extensions – recommendation for approval

RR/2018/513/P – Berners Hill Poultry Farm – nine new dwellings – recommendation for refusal.

RR/2018/945/P – Dalehurst Horsegrove Avenue – extension – recommendation for approval with better roof pitch.

RR/2018/965/L – Cllrs. Burley, Luckhurst and Flory declared a personal interest as friends of the applicants - replacement of window with glass doors - recommendation for approval.

**2284.0 Annual Assembly: 30<sup>th</sup> April 2018 – Monday 7 pm – 9 pm**

Community Friends,

Stonegate School,

News and Views 40<sup>th</sup> birthday

Art Group,

Gardeners,

WI,

Leggo and two police officers attended

Coach Works,

Lieutenant opened proceedings.

Corner Farm

Village Square

BDT,

Bird Park,

Allotments,

Youth Group

Flimwell Hall,

British Legion,

Scouts

Probus

U3A

Beatrice Drewe Trust

Katie Bourne, Trevor

Julian Avery Deputy

The clerk was thanked for

organising a popular and successful event.

**2285.0 Playground Inspections:**

New playground equipment has been ordered from Hand Made Places and it is hoped that all three sites will be completed for the start of the school summer holidays. Cllr.

**Flory advised that the Flimwell site is currently too wet to drive across - clerk to liaise with him when dates are known.**

**To receive Playground reports from Cllrs. – written reports to be distributed prior to the meeting.**

**Farthing Hill - Cllr. Young reported that there were no problems at Farthing Hill.**

**Ticehurst – It was reported that the slide unit urgently needs repair work - clerk to speak to Hand Made Places to hurry the works up for the replacement unit.**

**Stonegate – Cllr. Luckhurst reported no problems at Stonegate playground and pond.**

**2286.0 Items for the June Agenda: No discussion – topics only. Please note the May meeting is the Annual Meeting of the Parish Council – many agenda topics will be statutory necessities.**

**2287.0 Date of the next meeting: 5<sup>th</sup> June 2018**

**Signed.....Clerk**

**Dated.....**